 **Volunteer Application**

 Of Fond du Lac County

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| **Individual Information**  |

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| --- | --- | --- | --- |
| First Name | Last Name | M.I.  | D.O.B |
| Address | City | Zip |
| Social Security Number | Cell Phone | E-mail address |
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| **Affiliation** |

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| * **I am a Thrivent member** (*We ask that you provide this information in response to a home grant*

 *provided to Habitat by Thrivent Financial)** **I am a Habitat Home Owner**
* **This is to complete student “Service Learning” Community Service hours**
* **This is to complete court ordered community service of \_\_\_\_ hours.**
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| **Areas of Interest** |

**Please let us know where you’d like to help: (Check all that apply)**

**Sales/Warehouse Volunteer**

* **I am comfortable moving/lifting medium/large size items up to 50#**
* **I have customer service experience/ skills**
* **I have operated a cash register before**
* **I have knowledge of basic home repair / building materials**
* **I have volunteer in a Habitat ReStore before (Location)\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Donation Pick-up Volunteer**

* **I am comfortable moving Lifting large items up to 50#**

**Administrative Volunteer**

**Please note any special skills in this area (computer skills, grant, writing, office experience, marketing, fund raising, web design, and etc.)**

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| **Availability** |

* How often would you like to volunteer? Weekly Every other week

**Please fill in your availability:**

Habitat ReStore Shifts M –TH: 9 am – 5 pm, Friday: 9 am- 5 pm, Saturday: 9am – 5 pm

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| --- | --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
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| **Previous Volunteer Experience** |

**Summarize your previous volunteer experience.**

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| **Emergency Contact** |

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| --- | --- |
| **Name** | **Relationship** |

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| --- | --- | --- |
| **Home Phone** | **Cell Phone**  | **Work Phone** |

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| **Agreement and Signature** |

I hereby authorize HFHFDLC / The Habitat ReStore and a 3rd Party to perform a background screening check by contacting the appropriate authorities on matters of public and non-public record (including future screenings for retention, reassignment or promotion, if applicable, and unless revoked by Applicant in writing). A background check is not only for the benefit of Habitat for Humanity of Fond du Lac County / The Habitat ReStore, but also for the benefit of employees and volunteers. All reports are confidential. Please Read and Initial each paragraph.

\_\_\_\_\_\_\_ I understand that in processing my volunteer application n with Habitat for Humanity of Fond du Lac County, an investigative report may be conducted. Any such background check report may contain information bearing on criminal records and any data provided on this application, or during the interview process.

\_\_\_\_\_\_\_ I authorize the appropriate individuals, companies, institutions or agencies to release information, and I release, hold harmless, and indemnify them from any liability as a result of such inquiries or disclosures. I further understand and waive my right of privacy in this investigation and release, hold harmless and indemnify Habitat for Humanity of Fond du Lac County, and its agent, 3rd Party, from any liability.

\_\_\_\_\_\_\_ An investigative report may be generated summarizing this information. I have a right under the "Fair Credit Reporting Act" and state law to obtain a copy of this report by providing proper identification and directing a written request to Habitat for Humanity of Fond du Lac County at P.O. Box 2311, Fond du Lac, WI 54935.

\_\_\_\_\_\_\_ I hereby certify that all the statements and answers set forth on this application form are true and complete to the best of my knowledge, and I understand that if any statements and/or answers are found false or the information has been omitted, such false statements or, omissions may be cause for rejection or termination of my volunteer appointment or application.

\_\_\_\_\_\_\_ SAFETY INFORMATION: I WILL REPORT ANY INJURIES OCCURING ONSITE TO MY SUPERVISOR IMMEDIATELY! (Please note, it is also required that an accident report be completed if any accident, injury, or "near miss" occurs).

\_\_\_\_\_\_\_ PHOTO RELEASE: Habitat ReStore will occasionally take photos of our volunteers at work and special events. We may publish these photos on our website, in our newsletters or in other informational materials. Please contact a Habitat for Humanity of Fond du Lac County staff member, if you prefer your photo not be taken.

Name of: Volunteer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_

If volunteer is less than 18 years of age (a minor) a parent or guardian must sign this agreement.

Signature of parent or guardian \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_

**Volunteer Concealed Carry Weapons Policy**

All volunteers are prohibited from carrying concealed weapons including handguns,

electronic weapons also known as Tasers, knives, and billy clubs, during the course of

the volunteer's participation as a volunteer, regardless of whether a volunteer is

licensed to carry a concealed weapon by the State of Wisconsin or any other state

whose concealed carry licenses are recognized by the Wisconsin Department of

Justice.

The phrase "during the course of volunteer participation" is defined as any action you

undertake on behalf of HFHFDLC as part of your volunteer duties, or those actions you

undertake at the request of HFHFDLC which may be in addition to your regular volunteer

duties, all on and off-site HFHFDLC-sponsored events, all events which you attend as a

volunteer representative of HFHFDLC regardless of whether the client or event site

allows the concealed carry of weapons, and while traveling in a HFHFDLC vehicle.

Volunteers are not prohibited from carrying a concealed weapon during the course of

volunteer participation while in their personal vehicle. Once the volunteer who is

acting during the course of volunteer participation exits the personal vehicle,

however, the prohibition on carrying a concealed weapon is once again in effect.

HFHFDLC prohibits the concealed carry of weapons by any person on its premises. This

includes all offices, work or build sites and any structures on the work or build sites

being used by or for HFHFDLC purposes, and any other areas, buildings or structures

which are used for and during the course of, HFHFDLC's business, except that all

persons, including volunteers, may carry a concealed weapon in personal vehicles in

all parking lots and any area that is used for parking. HFHFDLC will post appropriate

signs, as required by law, indicating that the concealed carry of weapons is

prohibited.

It is expected that any volunteer who carries a concealed weapon in his/ her personal

vehicle which is parked on HFHFDLC parking lots or any area that is used for parking,

and/ or in a personal vehicle during the course of his/her volunteer participation, will

be licensed by the State of Wisconsin or by a state whose concealed carry licenses are

recognized by the Wisconsin Department of Justice; and will be familiar with, and

abide by, all laws of the State of Wisconsin relating to carrying a concealed weapon

and/or conduct which is prohibited while carrying or using a weapon allowed to be

carried under the Concealed Carry Weapons law. HFHFDLC will not inquire about a

volunteer's Concealed Carry Weapons License, however, if the HFHFDLCdiscovers that a

volunteer is carrying a concealed weapon without a license or in violation of this

policy, the volunteer will be immediately asked to leave the worksite, structure or

building, reported to authorities if appropriate, and will no longer be able to

participate as an HFHFDLC volunteer.

**Nothing in this policy is intended to violate or infringe upon the rights granted**

**under Wisconsin's Concealed Carry Weapons law.**

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